



**Paida**  
Orphanage



ANNUAL  
REPORT  
**2016**



# PAIDA ORPHANAGE ANNUAL REPORT 2016



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# FOREWORD

Despite recent progress to stabilize the North Kivu region, 2016 has been beset with setbacks. An already complex patchwork of armed interest groups continued to become more complex with old actors breaking up into different groups and new actors appearing. In a recent discussion in July 2017 with various residents from the North Kivu, none of them could say who these groups are.

This unstable situation led to a significant escalation and many violent incidents in the immediate surroundings of Paida, forcing the orphanage to be evacuated once again to Butembo-Musienene, around 50 kilometers away. Though the change impacted the routine and access to education of the orphans, at least they were safer. In addition, the ongoing donations through the sponsorship program helped ensure that most children could continue to go to school in Musienene.

Regarding our project of the construction of the new school in Beni, although we had various private donations, we did not secure any additional funding from institutional donors in 2016. However, with the support and help of a fantastic volunteer – Béatrice de Quina – we have restarted our fundraising efforts. Progress will be detailed in the 2017 report, but we can already say that 2017 will be the most successful year ever in terms of fund raising for the construction of the school.

Moreover, since donations have grown over the years, transferring funds in a cost efficient way was becoming a challenge, so in 2016 we made an effort to explore alternative ways to transfer funds. It was a lengthy process but we have found a much better solution with a Swiss bank and [www.exchange4free.com](http://www.exchange4free.com) which has proven to be successful.



With this continuous progress on the construction and operation of the school as well as with new funds secured and transferred, the final stages of the construction are now in sight.

With the help of our various supporters and generous donors, that extraordinary idea of 2010 has become reality. Words cannot express the appreciation we experienced recently when meeting our local partners. This project has created a small but powerful beacon of hope in the troubled North-Kivu.

Daniel Hoff  
*President*  
PaidaOrphanage

Marie-Laure de Quina  
*Vice-President*  
PaidaOrphanage







# PURPOSE OF THIS REPORT

This report is directed towards sponsors, donors, beneficiaries, staff members and everyone interested in the activities of PaidarOrphanage. It gives an outline of the work of the orphanage and the progress we have made during 2016 to achieve our objectives.

# WHO WE ARE

The orphanage was created in 1929 in the neighborhood of Paida, city of Beni in the Democratic Republic of the Congo (DRC). It is managed by Sisters from the order of the "Soeurs Oblates de l'Assomption" together with a hospital and a school.

In the summer of 2010, Marie-Laure de Quina and Daniel Hoff, visited the orphanage in DRC. They were both moved and impressed by the work of the Sisters and decided to support them by creating a European association – PaidaOrphanage. This was set up in January 2011 in Switzerland.

The collaboration is a partnership between the order of the Soeurs Oblates de l'Assomption and the association PaidaOrphanage in Switzerland. The current objective of the association is to support the orphanage in Paida and build a new school complex in Beni.



1. The orphanage building with the Rwenzori Mountain as surroundings



2. The inside of the orphanage with some of the children



3. The kitchen, dining area and playing area that was built in 2012 with the help of our donors



4. Part of the complex that comprises the orphanage, a school and a hospital

## A) Governance

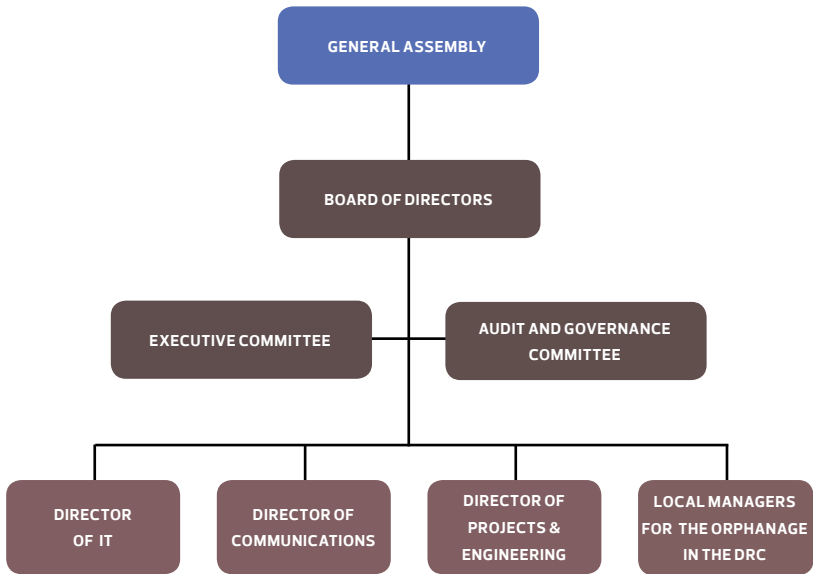
The highest level of governance of PaidaOrphanage is the General Assembly, which is constituted by all members of the organization.

The main governing body is the Board of Directors together with the Audit and Governance Committee.

The Executive Committee manages day-to-day business and is supported by the Director for Communication, the Director for IT, the Director for Projects & Engineering as well as the Local Managers for the orphanage in the DRC.



*5. Meeting of executive committee with three representatives of the Soeurs Oblates de l'Assomption in Paris*



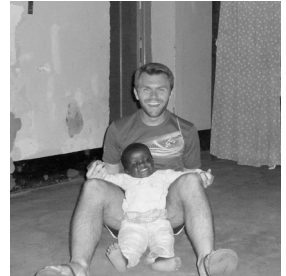
| Board of Directors         | Audit and Governance Committee | Executive Committee | Director of IT | Director of Projects & Engineering | Director of Communications | Local Responsible |
|----------------------------|--------------------------------|---------------------|----------------|------------------------------------|----------------------------|-------------------|
| Daniel Hoff                |                                | x                   |                |                                    |                            |                   |
| Marie-Laure de Quina       |                                | x                   |                |                                    |                            |                   |
| Martin Keller              | x                              |                     |                |                                    |                            |                   |
| Delphine Menezes Cordeiro  | x                              |                     |                |                                    |                            |                   |
| Josephine Mantombela       |                                |                     |                |                                    |                            | x                 |
| Patience Kahambu Tsavuliki |                                |                     |                |                                    |                            | x                 |
| Ruben Nascimento           |                                |                     | x              |                                    |                            |                   |
| Marc Suchet                |                                |                     |                | x                                  |                            |                   |
| Maria Lecanda              |                                |                     |                |                                    | x                          |                   |

## B) Biographies

### **Daniel Hoff** [ PRESIDENT ]

I am a German national working in human resource management.

*Relationship to PaidOrphanage:* In 2010 I stayed for some months in the orphanage in Paida, building strong relationships with the Sisters who manage the orphanage and with the children. I was hugely impressed not only by the compassion of the Sisters, but also by their effectiveness and efficiency in managing the orphanage, despite the minimal resources.



### **Marie-Laure de Quina** [ VICE-PRESIDENT ]

I am a French national working in supply chain in the Humanitarian sector.

*Relationship to PaidOrphanage:* In 2010 I worked in the city of Beni as logistician for the International Committee of the Red Cross (ICRC). During my time there, I decided to support the orphanage and learned to know and trust the orphanage and the Sisters managing it. I really believe in their work, in their honesty and in their will and dedication to improving the lives of these orphans.



### **Ruben Nascimento** [ DIRECTOR OF IT ]

I am a Portuguese national and have been a web designer and developer since 2003.

*Relationship to PaidOrphanage:* For PaidOrphanage, I am responsible for all online communications such as the



website and social media content. I have known Daniel Hoff for several years now and admire his and Marie-Laure's dedication to this orphanage. I passionately believe that with projects like this, it is possible to change our world by helping other people's lives, and I feel fulfilled by doing it.



**María Lecanda** [ DIRECTOR OF COMMUNICATIONS ]

I am a Mexican national, formed as an industrial designer and working as a professional photographer.

*Relationship to PaidOrphanage:* Since I met Daniel and Marie-Laure in 2012, I found their cause and their personal motivation to help the children of Paid Orphanage quite contagious. I am in charge of designing all printed media and some other means of communication - such as promotional video spots, with both sponsors and potential donors.



**Marc Suchet** [ DIRECTOR OF PROJECTS AND ENGINEERING ]

French, I am an engineer from the Special School of Public Works (Ecole Spéciale des Travaux Publics) in Paris.

*Relationship to PaidOrphanage:* Having visited PaidOrphanage several times with Marie-Laure and Daniel, I consider their project of support extraordinary. The orphanage is a place of serenity for the children. The peaceful atmosphere that exists there as well as the dedication of the Sisters who take care of it, in spite of the minimal means at their disposal, convinced me of the value of Marie-Laure and Daniel's project. I have

committed to them all my technical support to ensure a successful construction of the school.

**Sister Joséphine** [ LOCAL RESPONSIBLE ]

I was born in the Beni area of the North Kivu and joined the Soeurs Oblates de l'Assomption at the age of 25. When I met Marie-Laure and Daniel, I was responsible for the management of the orphanage in Paida. That included the management of the staff, the infrastructure and the various resources of the orphanage, i.e. some plots of land, the garden, livestock and the available financial means of the orphanage. As a member of our religious order, I also served as counsel for various activities, e.g. the management of a hospital and pharmacy, a school, the construction of a wedding hall to generate rental income etc...



**Sister Patience** [ LOCAL RESPONSIBLE ]

I am a native of Beni in the North Kivu and a member of the Soeurs Oblates de l'Assomption. When I first met Marie-Laure and Daniel, I was working as a staff member in the orphanage in Paida. Recognizing the need to improve the reintegration of the children to their surviving families and the society, PaidaOrphanage sponsored my studies in Child Psychology in Goma. After concluding these studies in 2016, the intention is for me to take over the management of the orphanage in Paida.







# AIMS OF THE PAIDAORPHANAGE ASSOCIATION

In general, the purpose of the association is to support schools in developing countries, in particular to provide access to basic education for the local population, especially children. Special attention is given to orphaned children. As far as possible, the association will also facilitate access to basic nutrition and promote health.

More specifically, PaidaOrphanage aims to build a school complex for at least 400 children, including an orphanage with the capacity to accommodate at least 50 orphans, in the city of Beni, district North Kivu in the DRC.

In order to achieve the aims of the organization, various projects have been established, some of which have already been completed. Further information can be found at [www.paidaorphanage.org](http://www.paidaorphanage.org).

The following projects are currently ongoing and have progressed in 2016:

**SPONSORSHIP** (previously "SPO") – Sponsor an orphan

**BUNGULU** (previously "ORP") – Creation of new orphanage and school complex

We present below an update of the progress made in 2016 for each of these projects.

# PROJECT UPDATE

## 1. Project SPONSORSHIP *“Sponsor an orphan”*

Occasional or monthly contributions (ideally of USD 25 per month per child) will enable PaidaOrphanage to significantly increase the quality of life of the orphans through better nutrition, health care and education.


To maximize the effect of these vital funds, we have ensured that no administrative costs are deducted from contributions<sup>1</sup>. Each contribution made by our donors goes directly to support the children and the staff of the orphanage. The sponsor will be able to follow the development of the child sponsored, but his or her financial donations will also be used to purchase food and medicaments for all the orphans as required. The fact that the donation is not specific to a child avoids inequalities between the orphans. Nevertheless if a sponsored child is of school age, the donations will be used in the first place to guarantee his or her tuition fees.

On December 31<sup>st</sup> 2016, 10 out of our 23 orphans were being sponsored. The total income from the sponsorship of orphans amounted to CHF 2'512.24 in 2016.

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<sup>1</sup> All administrative costs (fees for transfer of funds, office cost and resources) are borne by Marie-Laure de Quina and Daniel Hoff.





Sponsor one of our 23 orphans  
through occasional or monthly  
contributions.

Please contact us by email to  
[info@paidaorphange.org](mailto:info@paidaorphange.org)  
if you would like to help, or if you  
wish to have more information.

An aerial photograph of a densely populated settlement, likely in a developing country, showing numerous small, simple houses with corrugated metal roofs. A large, irregularly shaped green area is outlined with a dotted white line, indicating a site for a new orphanage. A red location pin is placed on the green area, and the text "Ground for New PaídaOrphanage" is overlaid on the image.

Ground for New  
PaídaOrphanage

## 2. Project BUNGULU

### *“Creation of new orphanage and school complex”*

PaidaOrphanage is currently working on the construction of a new school for approximately 400 children from the surrounding areas. As soon as the school is finished, plans are to build an accommodation building for approximately 50 orphans up to the age of 18 years.

Land has already been provided and PaidaOrphanage has a dedicated budget and plan for the construction of the infrastructure provided by a local architect and approved by our Director for Projects and Engineering. Further details related to the new orphanage can be found under [www.paidaorphanage.org](http://www.paidaorphanage.org).

*Image of the plot from Zoom Earth*

## NEW SCHOOL

The new school will have 12 classrooms, an administrative building, one large room available either for studying or meetings, and a library. These 12 classrooms will allow us to welcome 400 students. The total cost of building and equipping the school is estimated at 180'000 USD, or approx. 153'000 CHF.

Our initial objective was to start construction of the school in 2016. We are proud to report the following progress effective December 31<sup>st</sup> 2016:

- 4 classrooms completed;
- Sanitary installations completed;
- Construction of the administrative building is on-going.

Despite of inflated cost for materials, due to increase insecurity in the area and more difficult logistics, we have been able to stay within the estimated cost for construction.

During 2016, we have received donations from private donors up to a total of CHF 7'308.31. However, we have not received any funds from institutional donors.

In 2016 we have faced a challenge to further advance the construction of the school compared to 2015. Even though we had more than CHF 15'000 available, we were unable to send funds in a safe manner to DRC and this has slowed down the progress of the construction.

Details of the layout of the school and orphanage as well as the cost estimate and the construction chronology can be found on our website [www.paidaorphanage.org](http://www.paidaorphanage.org) under the title "*Rapport d'activité Projet Bungulu*".







The first two classrooms built are already being used by more than 30 students.





### 3. Progress against Key Performance Indicators

In order to benchmark our progress against targets, to enable future comparison to previous years' performance, and to facilitate the reporting, we would like to introduce the following key performance indicators:

| MEASURE 1                           | Description  | Comments  |
|-------------------------------------|--|---|
| Disposal income per child per month | Total average monthly income from sponsorships divided by total number of children in the orphanage on January 1 <sup>st</sup> of that year. | Total donations were 2'512.24. Total number of children on Jan 1 <sup>st</sup> 2016 was 22. |
| 2015 Actual                         | 2016 Actual (Target)   | 2017 Target   |
| CHF 10.8                            | CHF 9.52 (CHF 12)  | CHF 12  |

| MEASURE 2                         | Description   | Comments   |
|-----------------------------------|---|--|
| Nursery attendance (ages 4 and 5) | Total number of children in the orphanage ages 4 or 5 who regularly attended nursery during the year divided by total number of children ages 4 or 5. | From January to June 2016, 3 kids could not go to nursery school due to the lack of funds to pay fees. From September to December the kids had to be evacuated to Musienene for security reasons and there was no nursery available. |
| 2015 Actual                       | 2016 Actual (Target)  | 2017 Target  |
| 6 out of 9 – 66%                  | Jan – June: 66% (100%)<br>Sept – Dec: 0% (100%)   | 100%   |

| MEASURE 3                                  | Description  | Comments  |
|--|--|---|
| School attendance (from age 6 and onwards) | Total number of children in the orphanage above age 6 who regularly attended school during the year divided by total number of children above age 6. | Though we have not met 100% school attendance, we are happy that from the 6 children that reached school age in 2016, 5 could go to school. |
| 2015 Actual                                | 2016 Actual (Target)   | 2017 Target   |
| 3 out of 3 – 100%                          | Jan – June: 3 of 3 – 100% (100%)<br>Sept – Dec: 8 of 9 – 89% (100%)  | 100%  |

| MEASURE 4                                     | Description  | Comments  |
|---|--|---|
| Completion of school project – Total progress | Amount budgeted for the completed constructions divided by total budget for school project (in USD). | Excluding the progress of the administrative building which is almost completed.<br>No additional construction was carried out in 2016 due to the impossibility to send funds to DRC. |
| 2015 Actual                                   | 2016 Actual (Target)   | 2017 Target   |
| 28%   | 28% (50%)  | 65%   |

| MEASURE 5                   | Description   | Comments   |
|-----------------------------|---|--|
| School project fund raising | Total funds transferred during calendar year dedicated to the construction of the new school complex. | During 2016 we tried several ways of transferring funds to DRC without any success. Nevertheless, funds have been transferred throughout 2017. |
| 2015 Actual                 | 2016 Actual (Target)  | 2017 Target  |
| CHF 14'000                  | CHF 0 (CHF 15'000)  | CHF 15'000   |

| MEASURE 6   | Description   | Comments   |
|---|---|--|
| Completion of school project – Financial discipline | Total expenditure for the completed constructions divided by the forecasted amount for the same constructions (in USD). | Actual spent was USD 43'223.57 compared to forecast of USD 50'452. |
| 2015 Actual   | 2016 Actual (Target)  | 2017 Target  |
| 86%   | 86% (<100%)   | <100%  |

# FINANCIAL REVIEW

| Expenses (in CHF)                            | 2016            | 2015             | 2014             | 2013            |
|--|-----------------|------------------|------------------|-----------------|
| Total funds transferred to PaidOrphanage DRC | 0               | 17'317.61        | 19'489.01        | 5'216.10        |
| Cost of marketing / communication            | -               | 532              | 787              | 751             |
| Bank account fees                            | 129.20          | 78               | 60               | 36              |
| Fees for the transfer of funds to the DRC    | 25 <sup>2</sup> | -                | -                | 229             |
| Other  | -               | -                | -                | -               |
| <b>TOTAL</b>                                 | <b>154.20</b>   | <b>17'927.61</b> | <b>20'336.01</b> | <b>6'231.65</b> |

| Income (in CHF)   | 2016            | 2015            | 2014             | 2013             |
|---|-----------------|-----------------|------------------|------------------|
| Donations related to the sponsorship of orphans                                     | 2'512.24        | 2'334.35        | 1'977.97         | 2'467.98         |
| Donations related to the construction of an additional orphanage and school complex | 7'308.31        | 5'144.80        | 15'210.30        | 7'170.40         |
| Unearmarked funding for PaidOrphanage <sup>3</sup>                                  | -               | 1'200.11        | 1'666.06         | 1'500.00         |
| Additional donations to cover administrative cost of PaidOrphanage                  | -               | 1'056.11        | 787              | 979.79           |
| Interest  | 1.44            | 0.78            | 2.10             | 4.79             |
| <b>TOTAL</b>  | <b>9'821.99</b> | <b>9'736.15</b> | <b>19'643.58</b> | <b>12'122.96</b> |

|              |                 |                  |                |                 |
|--------------|-----------------|------------------|----------------|-----------------|
| <b>SALDO</b> | <b>9'667.79</b> | <b>-8'191.46</b> | <b>-692.43</b> | <b>5'891.31</b> |
|--------------|-----------------|------------------|----------------|-----------------|

We are proud to maintain very low administrative cost (less than 1% of total expenditures in 2016)<sup>3</sup>.

The cash balance at December 31<sup>st</sup> 2016 is USD 19'654.10.

<sup>2</sup> We occurred CHF 25 transfer fees for an attempted transfer of funds which was not successfully completed and the funds have been return short of CHF 25.

<sup>3</sup> All administrative costs (e.g. transfer of funds, office costs and resources) are borne by Marie-Laure de Quina tand Daniel Hoff, indicated as "unearmarked funding for PaidOrphanage" in the income table.





## OUTLOOK

With the new solution to transferring funds to the DRC safely and in a cost efficient manner, as well as the engagement of Beatrice de Quina to support the fundraising, we are very positive about 2017.

Further, as we already know that 2017 will be a record year for fundraising and funds transferred to Paidá, the construction of the school will make significant progress.

In a face-to-face meeting with Sister Josephine, we have been able to obtain further insights with regard to the well-being of the children and their academic progress, as well as the progress with the school construction. We will aim to continue these meetings at least every other year.

With the continuous support of our various donors, we now believe that it is feasible to complete the construction of the school by the end of 2020 the latest.

# AUDITOR'S COMMENTS

On December 10th 2017, Delphine Menezes Cordeiro and Martin Keller reviewed the annual report and in particular the annual financial statement and hereby acknowledge the correctness and completeness of the year-end reporting. The audit committee confirms that the book-keeping was conducted in a careful and transparent way. There were no problems to address. If the reader wishes to obtain additional information regarding the financial statement, he/she can contact the audit committee for more details (under [info@paidaorphange.org](mailto:info@paidaorphange.org)).

## ANNEXES

### A) List of children present in the orphanage on December 2016

| No. | Name, Surname                     | Date of birth | Age |
|-----|-----------------------------------|---------------|-----|
| 1   | Marie-Louise KAVIRA MANYINDO      | 20/07/07      | 9,4 |
| 2   | Marie-Luc KAVIRA NTUMELI          | 18/10/09      | 7,2 |
| 3   | Louange KAHINDO KAVUNGA           | 03/03/10      | 6,8 |
| 4   | Harmand MUHINDO MUPIRI MUPIKA     | 25/09/10      | 6,2 |
| 5   | Martinette KAVIRA TSONGO          | 11/11/10      | 6,1 |
| 6   | Euloge KAMBALE SAMBILI            | 09/07/11      | 5,4 |
| 7   | Marie-Jeanne KAVIRA KAKULE        | 27/07/11      | 5,4 |
| 8   | Angelique ANZIANI MANDULASI       | 21/07/11      | 5,4 |
| 9   | Sylvestre/Sylvain KAMBALE KASHIRO | 25/11/11      | 5,1 |
| 10  | Pamela NGURU WAYIRE               | 27/07/12      | 4,4 |
| 11  | Marguerite CHECHELA               | 25/12/12      | 4,0 |
| 12  | Julien KAKULE TSONGO KIBWANA      | 09/01/13      | 3,9 |
| 13  | Josias Prince NDOVYA SIKULI       | 17/10/13      | 3,2 |
| 14  | Josaphat Précieux NGURU SIKULI    | 17/10/13      | 3,2 |

| No. | Name, Surname              | Date of birth | Age |
|-----|----------------------------|---------------|-----|
| 15  | Grace KATUNGU KYATSANDIRE  | 27/11/13      | 3,1 |
| 16  | Marie des Anges DEDASILOVE | 26/07/14      | 2,4 |
| 17  | David MUVUNGA              | 16/03/15      | 1,7 |
| 18  | Daniel MUVUNGA             | 16/03/15      | 1,7 |
| 19  | Jean-Paul MBUSA KIKWAKO    | 06/02/16      | 0,9 |
| 20  | Ornella Regine MATHINA     | 28/04/16      | 0,6 |
| 21  | Etienne KATEMBO            | 20/05/16      | 0,6 |
| 22  | Abigaëlle MUSIANDE         | 05/07/16      | 0,4 |
| 23  | Jacques MUMBERE            | 27/07/16      | 0,4 |

Two children have left the orphanage since last year. Both Consolee and Hilaire have been adopted by local families and will be visited regularly to ensure their well-being.

Seven new children joined the orphanage in 2016. They have usually arrived after their mother died during birth i.e. at 2 or 3 days old.

### **B) Photo of our 2016 present**

Our present to the orphans' sponsors this year was a 4GB USB key engraved with our PaidaOrphanage logo.



usbflashuae.com

# CONTACTS

## **PaidaOrphanage**

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[www.paldaorphantage.org](http://www.paldaorphantage.org)