



Paida
Orphanage



ANNUAL
REPORT
2017

PAIDA ORPHANAGE ANNUAL REPORT 2017





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FOREWORD

In 2017 the overall situation in North Kivu has significantly deteriorated. Rebel attacks are increasingly closer to larger population centers like the city of Beni right next to Paida. Whereas luckily none of our children or local partners came to harm, many of them have lost family members throughout 2017. We could have a detailed update of the situation as in July 2017 we travelled to Kampala, Uganda to meet with Josephine Mantombela, our local partner. It was great to hear about the progress for the various projects and experience her undeterred passion to keep going and realize our various objectives, despite of the challenges.

The children from the orphanage remain evacuated since August 2016 in Butembo-Musienene, a city around 50 kilometers west from Paida. The move was initially a challenge to maintain continuity with the ongoing education, but they have now settled well in Musienene and have resumed classes for the children attending primary school. Unfortunately, we are not aware of any positive developments that may improve the security situation in the near future, so it seems likely that the children will remain in Musienene for the foreseeable future.

On the positive side, the number of children in the orphanage has been reduced significantly. This is mostly driven by the Sisters increased efforts to find adequate host families for the children and to follow up on their reintegration in those families. Whereas we highly value the shelter and care that the orphanage provides, we believe that a family environment is better for the children. So in 2011 we made a commitment to pay a University degree in child psychology for one of the sisters. The objective was for her to oversee a more effective re-integration of the orphans to their extended family or unrelated host families. She finished her degree in 2016 and we are very proud to now see the fruits of this long-term commitment. At the end of 2017, we had 15 children in the orphanage compared with 23 in December 2016.



As announced in our last annual report, we have received a record amount of funding in 2017 to advance the construction of the school in Beni. This enabled us to significantly advance the construction of the school. A detailed progress report regarding the construction of the new school is available on our website www.paidaorphanage.org.

School attendance remained high despite of the insecurity. Every day we welcome more than 100 students with the support of 7 teachers. The school welcomes children in the age of 12-18 years old and offers a specialization in IT and Business Administration, with further specializations to follow in future.

With the growing funding amounts, a cost-efficient transfer of funds to the DRC remains a challenge. We found a very efficient process early 2017, but unfortunately the financial institution changed their local payout partner mid 2017 which prevented us to continue using their service. Towards the end of 2017 we found an alternative and we are now able to transfer funds again on a regular basis.

We hope you enjoy reading this report and following the development of this project with us. We thank all our generous donors for their continuous support.

Daniel Hoff
President
PaidaOrphanage

Marie-Laure de Quina
Vice-President
PaidaOrphanage







PURPOSE OF THIS REPORT

This report is directed towards sponsors, donors, beneficiaries, staff members and everyone interested in the activities of PaidAOrphanage. It gives an outline of the work of the orphanage and the progress we have made during 2017 to achieve our objectives.

WHO WE ARE

The orphanage was created in 1929 in the neighborhood of Paida, city of Beni in the Democratic Republic of the Congo (DRC). It is managed by Sisters from the order of the Soeurs Oblates de l'Assomption, together with a hospital and a school.

In the summer of 2010, Marie-Laure de Quina and Daniel Hoff, visited the orphanage in DRC. They were both moved and impressed by the work of the Sisters and decided to support them by creating a European association – PaidaOrphanage. This was set up in January 2011 in Switzerland.

The collaboration is a partnership between the order of the Soeurs Oblates de l'Assomption and the association PaidaOrphanage in Switzerland. The current objective of the association is to support the orphanage in Paida and build a new school complex in Beni.



1. The orphanage building with the Rwenzori Mountain as surroundings



2. The inside of the orphanage with some of the children



3. The kitchen, dining area and playing area that was built in 2012 with the help of our donors



4. Part of the complex that comprises the orphanage, a school and a hospital

A) Governance

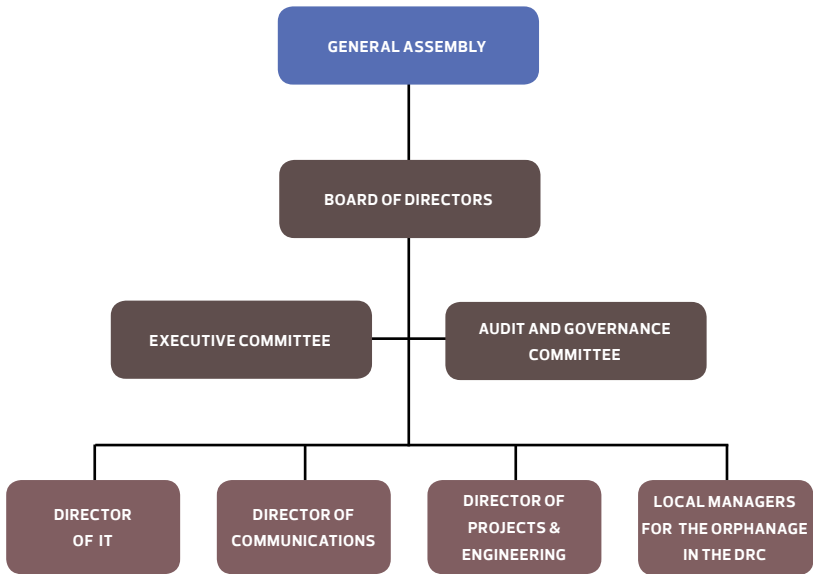
The highest level of governance of PaidaOrphanage is the General Assembly, which is constituted by all members of the organization.

The main governing body is the Board of Directors together with the Audit and Governance Committee.

The Executive Committee manages day-to-day business and is supported by the Director for Communication, the Director for IT, the Director for Projects & Engineering as well as the Local Managers for the orphanage in the DRC.



5. Daniel Hoff meeting with Sister Joséphine in Kampala, July 2017.



Board of Directors	Audit and Governance Committee	Executive Committee	Director of IT	Director of Projects & Engineering	Director of Communications	Local Responsible
Daniel Hoff		x				
Marie-Laure de Quina		x				
Martin Keller	x					
Delphine Menezes Cordeiro	x					
Josephine Mantombela						x
Patience Kahambu Tsavuliki						x
Ruben Nascimento			x			
Marc Suchet				x		
Maria Lecanda					x	

B) Biographies

Daniel Hoff [PRESIDENT]

I am a German national working in human resource management.

Relationship to PaidOrphanage: In 2010 I stayed for some months in the orphanage in Paida, building strong relationships with the Sisters who manage the orphanage and with the children. I was hugely impressed not only by the compassion of the Sisters, but also by their effectiveness and efficiency in managing the orphanage, despite the minimal resources.



Marie-Laure de Quina [VICE-PRESIDENT]

I am a French national working in supply chain in the Humanitarian sector.

Relationship to PaidOrphanage: In 2010 I worked in the city of Beni as logistician for the International Committee of the Red Cross (ICRC). During my time there, I decided to support the orphanage and learned to know and trust the orphanage and the Sisters managing it. I really believe in their work, in their honesty and in their will and dedication to improving the lives of these orphans.



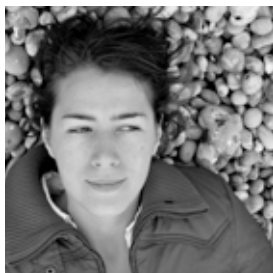
Ruben Nascimento [DIRECTOR OF IT]

I am a Portuguese national and have been a web designer and developer since 2003.

Relationship to PaidOrphanage: For PaidOrphanage, I am responsible for all online communications such as the



website and social media content. I have known Daniel Hoff for several years now and admire his and Marie-Laure's dedication to this orphanage. I passionately believe that with projects like this, it is possible to change our world by helping other people's lives, and I feel fulfilled by doing it.



María Lecanda [DIRECTOR OF COMMUNICATIONS]

I am a Mexican national, formed as an industrial designer and working as a professional photographer.

Relationship to PaidOrphanage: I met Daniel and Marie-Laure in Dubai, and found their cause and their personal motivation to help the children of Paid Orphanage quite contagious. I was immediately inspired to help with designing printed media to raise funds for the Bungulu school project, processing images for the children's sponsors and editing informative and promotional video spots about Paid Orphanage. I am so pleased to have this opportunity, hoping that my background as a photographer and designer can help improve these children's lives.



Marc Suchet [DIRECTOR OF PROJECTS AND ENGINEERING]

French, I am an engineer from the Special School of Public Works (Ecole Spéciale des Travaux Publics) in Paris.

Relationship to PaidOrphanage: Having visited PaidOrphanage several times with Marie-Laure and Daniel, I consider their project of support extraordinary. The orphanage is a place of serenity for the children. The peaceful atmosphere that exists there as well as

the dedication of the Sisters who take care of it, in spite of the minimal means at their disposal, convinced me of the value of Marie-Laure and Daniel's project. I have committed to them all my technical support to ensure a successful construction of the school.

Sister Joséphine [LOCAL RESPONSIBLE]

I am born in the Beni area of the North Kivu and joined the Soeurs Oblates de l'Assomption at the age of 25. When I met Marie-Laure and Daniel, I was responsible for the management of the orphanage in Paida. That included the management of the staff, the infrastructure and the various resources of the orphanage, i.e. some plots of land, the garden, livestock and the available financial means of the orphanage. As a member of our religious order, I also served as counsel for various activities, e.g. the management of a hospital and pharmacy, a school, the construction of a wedding hall to generate rental income etc.. Currently I manage another school from our congregation in Beni.



Sister Patience [LOCAL RESPONSIBLE]

I am a native of Beni in the North Kivu and a member of the Soeurs Oblates de l'Assomption. When I first met Marie-Laure and Daniel, I was working as a staff member in the orphanage in Paida. Recognizing the need to improve the reintegration of the children to their surviving families and the society, Paida Orphanage sponsored my studies in Child Psychology in Goma. After concluding these studies in 2016, I took on more responsibility in the orphanage and I follow the reintegration of children into host families.





AIMS OF THE PAIDAORPHANAGE ASSOCIATION

In general, the purpose of the association is to support schools in developing countries, in particular to provide access to basic education for the local population, especially children. Special attention is given to orphaned children. As far as possible, the association will also facilitate access to basic nutrition and promote health.

More specifically, PaidaOrphanage aims to build a school complex for at least 400 children, including an orphanage with the capacity to accommodate at least 50 orphans, in the city of Beni, district North Kivu in the DRC.

In order to achieve the aims of the organization, various projects have been established, some of which have already been completed. Further information can be found at www.paidaorphanage.org.

The following projects are ongoing and have progressed in 2017:

SPONSORSHIP (previously "SPO") – Sponsor an orphan

BUNGULU (previously "ORP") – Creation of new orphanage and school complex

We present below an update of the progress made in 2017 for each of these projects.

PROGRESS UPDATE

1. Project SPONSORSHIP *“Sponsor an orphan”*

Occasional or monthly contributions (ideally of USD 25 per month per child) will enable PaidOrphanage to significantly increase the quality of life of the orphans through better nutrition, health care and education.

To maximize the effect of these vital funds, we have ensured that no administrative costs are deducted from contributions.¹ Each contribution made by our donors goes directly to support the children and the staff of the orphanage. The sponsor will be able to follow the development of the child sponsored, but his or her financial donations will also be used to purchase food and medication for all the orphans as required. The fact that the donation is not specific to a child avoids inequalities between the orphans. Nevertheless, if a sponsored child is of school age, the donations will be used in the first place to guarantee his or her tuition fees.

On December 31st 2017, 10 out of our 15 orphans were being sponsored. The total income from the sponsorship of orphans amounted to CHF 3'163.45 in 2017.

¹ All administrative costs (fees for transfer of funds, office cost and resources) are borne by Marie-Laure de Quina and Daniel Hoff.



Sponsor one of our 15 orphans
through occasional or monthly
contributions.

Please contact us by email to
info@paidaorphange.org
if you would like to help, or if you
wish to have more information.



An aerial photograph of a densely populated settlement, likely a slum, with numerous small, simple dwellings and narrow dirt paths. A large, irregularly shaped green area is highlighted with a white dotted line, indicating a site for a new school and orphanage complex. A red location pin is placed on the green area. The surrounding area is a mix of green vegetation and brown earth.

Ground for
new school &
orphanage
complex

2. Project BUNGULU

“Creation of new orphanage and school complex”

PaidaOrphanage is currently working on the construction of a new school for approximately 400 children from the surrounding areas. As soon as the school is finished, plans are to build an accommodation building for approximately 50 orphans up to the age of 18 years.

Land has already been provided and PaidaOrphanage has a dedicated budget and plan for the construction of the infrastructure provided by a local architect and approved by our Director for Projects & Engineering. Further details related to the new orphanage can be found under www.paidaorphanage.com.

Image of the plot from Zoom Earth

NEW SCHOOL

The new school will have 12 classrooms, an administrative building, one large room available either for studying or meetings, and a library. These 12 classrooms will allow us to welcome 400 students.

The total cost of building and equipping the school is estimated at 180'000 dollars (or Swiss Franc, exchange rate approx. 1:1).

We are proud to report the following progress effective December 31st 2017:

- 6 classrooms completed;
- Sanitary installations for the whole school complex completed;
- Administrative building completed.

Despite of inflated cost for materials, due to increased insecurity in the area and more difficult logistics, we have been able to stay within the estimated cost for construction.



During 2017, we have not received any donations from private donors. However, we have received a total of CHF 38'500 from institutional donors.

In 2017 we have significantly advanced the construction of the school compared to 2016, as we have received a large amount of donations and we have been able to transfer a substantial part through different channels.



Details of the layout of the school and orphanage as well as the cost estimate and the construction chronology can be found on our website www.paidaorphanage.org under the sections "Challenges and Projects", "Project BUNGULU – ONGOING" and the title "School Report".



The 5 classrooms already built are being used by 7 teachers and more than 130 students distributed in 5 different class levels.

3. Progress against Key Performance Indicators

In order to benchmark our progress against targets, to enable future comparison to previous years' performance, and to facilitate the reporting, we would like to introduce the following key performance indicators:

MEASURE 1	Description	Comments
Disposal income per child per month	Total average monthly income from sponsorships divided by total number of children in the orphanage on January 1 st of that year.	Total donations were 3'163.45. Total number of children on Jan 1 st 2017 was 23.
2016 Actual	2017 Actual (Target)	2018 Target
CHF 9.52	CHF 11.46 (CHF 12)	CHF 12

MEASURE 2	Description	Comments
Nursery attendance (ages 4 and 5)	Total number of children in the orphanage age 4 or 5 who regularly attended nursery during the year divided by total number of children age 4 or 5.	As no nursery school is available in Musienene for the 3 children to attend, this KPI is on hold.
2016 Actual	2017 Actual (Target)	2018 Target
Jan - June: 66% Sept - Dec: 0%	0 % (100%)	

MEASURE 3	Description	Comments
School attendance (from age 6 onwards)	Total number of children in the orphanage above age 6 who regularly attended school during the year divided by total number of children above age 6.	
2016 Actual	2017 Actual (Target)	2018 Target
Jan-June: 3 of 3 - 100% Sept -Dec: 8 of 9 - 89%	4 of 4 - 100% (100%)	100%

MEASURE 4	Description	Comments
Completion of school project – Total progress	Amount budgeted for the completed constructions divided by total budget for school project (in USD).	There was a strong increase compared to 2016, but still did not reach the target due to difficulties from mid to end 2017 to transfer further funds to the DRC which stalled progress.
2016 Actual	2017 Actual (Target)	2018 Target
28%	47,4% (65%)	65%

MEASURE 5	Description	Comments
School project fund raising	Total funding obtained during calendar year dedicated to the construction of the new school complex	During 2016 we tried In 2017, we had a major fund raising campaign and expect more moderate results in 2018
2016 Actual	2017 Actual (Target)	2018 Target
CHF 0	CHF 38'500 (CHF 15'000)	CHF 10'000

MEASURE 6	Description	Comments
Completion of school project – Financial discipline	Total expenditure for the completed constructions divided by the budgeted amount for the same constructions (in USD).	Actual spent was USD 70'205 compared to budget of USD 85'364 for the completed construction.
2016 Actual	2017 Actual (Target)	2018 Target
86%	82% (<100%)	<100%

FINANCIAL REVIEW

Expenses (in CHF)	2017	2016	2015	2014
Total funds transferred to PaidaOrphanage DRC	29'800	0	17'317.61	19'489.01
Bank account fees	153.60	129.20	78	60
Fees for the transfer of funds to the DRC	0 ⁴	25 ³	-	-
Other ²	543.06	0	532	787
TOTAL	30'496.66	154.20	17'927.61	20'336.01

Income (in CHF)	2017	2016	2015	2014
Donations related to the sponsorship of orphans	3'163.45	2'512.24	2'334.35	1'977.97
Donations related to the construction of an additional orphanage and school complex	38'500	7'308.31	5'144.80	15'210.30
Unearmarked funding for PaidaOrphanage ⁵	0	-	1'200.11	1'666.06
Additional donations to cover administrative cost of PaidaOrphanage	544.75	-	1'056.11	787
Interest	-	1.44	0.78	2.10
TOTAL	42'208.20	9'821.99	9'736.15	19'643.58

SALDO	11'711.54	9'667.79	-8'191.46	-692.43
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We are proud to maintain very low administrative cost.

The cash balance at December 31st 2017 is CHF 31'290.64.

² In this report, cost for marketing and communication is shown under "Other".

³ We occurred CHF 25 transfer fees for an attempted transfer of funds which was not successfully completed and the funds have been return short of CHF 25.

⁴ All fees and commissions for the transfer of funds were directly covered by Marie-Laure de Quina and Daniel Hoff

⁵ All administrative costs (e.g. transfer of funds, office costs and resources) are borne by Marie-Laure de Quina and Daniel Hoff, indicated as "unearmarked funding for Paida Orphanage" in the income table.





OUTLOOK

At the time of writing this report, Ebola has emerged in North Kivu and affected Butembo–Musienene and Beni–Paida. Though International Health Authorities have gathered experience to contain the disease in various West African countries in 2017, the uniquely instable security situation limits their capabilities, creating a very dangerous situation. Our local partners understand the risks of the disease, take the danger very seriously, and take all mitigation measures possible. We hope that the disease will not affect our orphanage and school too much.

Our local partners have been dealing with misery for many years and just carry on. For the first time since 2010, we sense how tough the current situation is for them. Just when the situation seems dire and hopeless and we feel helpless and angry; we also feel a strong and steady resolve to continue doing our work against these odds. Even more so, as we sense how our continuous support gives our local partners strength and hope for better days.

As we continue to build credibility due to our disciplined and continuous progress, we believe the finalization of the school construction is now only a matter of time. We are confident that, in the absence of any major issue, the full work scope should be completed by 2020.

AUDITOR'S COMMENTS

On November 20th 2018, Delphine Menezes Cordeiro and Martin Keller reviewed the annual report and in particular the annual financial statement and hereby acknowledge the correctness and completeness of the year-end reporting. The audit committee confirms that the book-keeping was conducted in a careful and transparent way. There were no problems to address. If the reader wishes to obtain additional information regarding the financial statement, he/she can contact the audit committee for more details (under info@paidaorphanage.org).



ANNEXES

A) List of children present in the orphanage on December 2017

No.	Name, Surname	Date of birth	Age
1	Marie-Louise KAVIRA MANYINDO	20/07/07	10,4
2	Marie-Luc KAVIRA NTUMELI	18/10/09	8,2
3	Euloge KAMBALE SAMBILI	09/07/11	6,5
4	Marie-Jeanne KAVIRA KAKULE	27/07/11	6,4
5	Marguerite CHECHELA	25/12/12	5,0
6	Marie des Anges DEDASILOVE	26/07/14	3,4
7	Jean-Paul MBUSA KIKWAKO	06/02/16	1,9
8	Ornella Regine MATHINA	28/04/16	1,7
9	Etienne KATEMBO	20/05/16	1,6
10	Abigaëlle MUSIANDE	05/07/16	1,5
11	Jacques MUMBERE	27/07/16	1,4
12	Exaucé MUMBERE MOISE	01/09/16	1,3
13	Michael Leonard MUMBERE KAMALA	03/10/16	1,2
14	Esther KAVUGHO	20/10/16	1,2
15	Diela KAVUNGA	01/11/17	0,2

The number of children in the orphanage has been reduced significantly as more children could be reintegrated to host families (also see Foreword). The Sisters are still following the development of the children as much as they can and try to ensure that they can have access to schooling.





CONTACTS

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